

# Guildford Poyle Charities

(Registered Charity Number 1078131)

208 High Street, Guildford GU1 3JB  
Tel: 01483 303678 E-mail: admin@guildfordpoylecharities.org

## EVALUATION REPORT

Name of Organisation:	
Project/Activity Name:	
Guildford Poyle Charities grant made:	£
Other Funding Obtained:	
Project Start Date:	
Project Completion Date:	

## BENEFICIARIES

Please estimate the number of people that benefited from the project/activity	
How many of these were from the Guildford Poyle Charities area*?	
Who participated in/benefited from the project? (please tick)	
<input type="checkbox"/> Children under 16	<input type="checkbox"/> Young people under 25
<input type="checkbox"/> Older people (65+)	<input type="checkbox"/> People with disabilities
<input type="checkbox"/> People with mental health problems	<input type="checkbox"/> Carers
<input type="checkbox"/> Other (please specify)	

Please provide a short description of the project/activity for which the grant was given	
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\*this includes the centre of Guildford, Guildford Park, Park Barn, Westborough, Stoughton, Stoke, Bellfields, Epsom Road, Warren Road, most of Merrow and Burpham

<p>Did the project/activity run as planned? Please mention what went well, and what didn't go so well and any steps you took to help rectify this.</p>	
<p>What did the users of your service think of the project? Give details of any evaluation undertaken.</p>	

Please attach any additional information about the project which would help us to understand how the grant was used and the benefit it gave to your clients, e.g. attendance figures at meetings, frequency of meetings, financial/budget details, copies of leaflets etc.

**Declaration**

I certify that the information contained in this form is correct and that the grant from Guildford Poyle Charities was used for the purposes for which the grant was awarded.

Name of person completing form: .....

Position in organisation: .....

Date: .....

Thank you for completing this summary report.

Please return by e-mail (preferred) to: [janice@guildfordpoylecharities.org](mailto:janice@guildfordpoylecharities.org)  
or by post to: Guildford Poyle Charities, 208 High Street, Guildford, GU1 3JB.

Please contact Janice Bennett with any queries by e-mail  
or telephone 01483 303678.

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